



A National Medal winner, the Museum of Northern Arizona (MNA) has been celebrating the Colorado Plateau's natural and cultural heritage since 1928. Our 200-acre research campus includes a Museum showcasing the geology, anthropology and art of the region as well as state of the art research and collections facilities. MNA's renowned and award-winning Heritage Festivals of Arts & Culture (Zuni, Hopi, Navajo, and Celebraciones) draw thousands of national and international visitors. The Museum works in collaboration with native peoples of the region to protect and foster their cultures, traditions, and beliefs by encouraging artistic expression and supporting, empowering, and educating visitors about their art and culture.

**Title:** Discovery Lead Educator  
**Department:** Education  
**Status:** Temporary, non-exempt, part-time  
**Supervisor:** Discovery Manager

**Position Description:** Discovery Lead Educators are responsible for class curriculum design, turning in class supply lists to the Discovery Manager, and are responsible for teaching their assigned program.

**Major Tasks and Responsibilities:**

- Develop a positive and educational environment for students
- Attend to the safety and educational needs of students during classes
- Supervise assistant and junior counselor
- Maintain classroom control
- Attend staff training prior to the start of camp
- Arrive at least 30 minutes prior to start of class and stay 15 minutes after daily
- Must completely clean classroom at the end of the class

**Education and experience requirements:**

- BA/BS in education, museum studies, anthropology, natural sciences, art or related field
- Possesses a valid driver's license
- Must be at least 21 years of age to drive per insurance regulations
- Ability to obtain First Aid/CPR certifications prior to class dates
- Experience developing educational programming preferred, but not required
- Experience driving 12-passenger vans preferred, but not required

**Abilities, Skills, and Knowledge:**

- Must have experience with equipment (kiln, potter wheel, etc.) related to class
- Must be able to relay directions clearly and concisely
- Must be able to supervise and work well with others
- Attention to detail



- Ability to communicate well with others

**Working conditions:** Generally outdoors with some indoors, Monday through Friday unless otherwise specified.

**Must be able to** lift 20 pounds, walk moderate distances, and work well with others

**Job contingent on satisfactory passing of a background security check.**

**To apply,** send a cover letter, resume, and three references to Jill Thomas at [employment@musnaz.org](mailto:employment@musnaz.org).

Email is the preferred method of application submission. If you are not able to submit your application via email, please call Jill Thomas at 928-774-5211, Ext. 203 to receive additional instructions for application submission.

**Deadline for application materials:** January 27, 2017

**Position starts:** June 5, 2017

**Position ends:** July 28, 2017

The Museum of Northern Arizona is an Equal Opportunity Employer.