



A National Medal winner, the Museum of Northern Arizona (MNA) has been celebrating the Colorado Plateau's natural and cultural heritage since 1928. Our 200-acre research campus includes a Museum showcasing the geology, anthropology and art of the region as well as state of the art research and collections facilities. MNA's renowned and award-winning Heritage Festivals of Arts & Culture (Zuni, Hopi, Navajo, and Celebraciones) draw thousands of national and international visitors. The Museum works in collaboration with native peoples of the region to protect and foster their cultures, traditions, and beliefs by encouraging artistic expression and supporting, empowering, and educating visitors about their art and culture.

Title: Colton Community Garden Summer Coordinator

Department: Botany

Status: Part-Time Volunteer

Supervisor: Botany Research Specialist

Position description:

The Colton Community Garden Coordinator is responsible for helping to develop and maintain a productive vegetable and demonstration garden at Colton Community Garden. This individual should have experience and a strong knowledge of gardening, project management skills, good organizational skills, and be a great communicator.

Major Tasks and Responsibilities:

- To work collaboratively with Museum of Northern Arizona staff and volunteers, as well as work alongside other projects in the garden.
- To organize and facilitate volunteer workdays in the garden. This will include supervising and, if needed, teaching volunteers skills related to garden work activities.
- To coordinate the care and maintenance of the garden related to the following areas: plant propagation, planting, soil fertility, harvesting, irrigation, pest & disease management, greenhouses, and garden design.
- To keep an inventory of supplies and needs.
- To assist staff with grant-writing and reporting related to the Colton Community Garden program.
- To have knowledge of the Hantavirus, precautions in prevention and training others working in the area to be aware.

Work Commitment:

This volunteer position requires 20 hours of work per week from May 1st – August 14th, 2017, (specific days to be determined). If both parties find the arrangement to be agreeable, this relationship may be extended beyond August 14th.

Compensation

The Garden Coordinator will be provided housing in one of the coops at the Museum of Northern Arizona from May 1 – August 14th in exchange for working in the Colton Community Garden. No pets are allowed. It is possible that a weekly food stipend may be available as well.

How To Apply:

Send cover letter and resume to employment@musnaz.org. Please indicate in your cover letter the position you are applying for.

Job offer contingent on satisfactorily passing criminal background check.