



Title: Discovery Lead Educator
Department: Education
Status: Temporary, Non-Exempt, Part-Time
Supervisor: Discovery Manager

Position Description: Discovery Lead Educators are responsible for class curriculum design, turning in class supply lists to the Discovery Manager, and are responsible for teaching their assigned program.

Major Tasks and Responsibilities:

- Develop a positive and educational environment for students
- Attend to the safety and educational needs of students during classes
- Supervise assistant and junior counselor
- Maintain classroom control
- Attend staff training prior to the start of camp
- Arrive at least 30 minutes prior to start of class and stay 15 minutes after daily
- Must completely clean classroom at the end of the class

Education and experience requirements:

- BA/BS in education, museum studies, anthropology, natural sciences, art or related field
- Possesses a valid driver's license
- Must be at least 21 years of age to drive per insurance regulations
- Ability to obtain First Aid/CPR certifications prior to class dates
- Experience developing educational programming preferred, but not required
- Experience driving 12-passenger vans preferred, but not required

Abilities, Skills, and Knowledge:

- Must have experience with equipment (kiln, potter wheel, etc.) related to class
- Must be able to relay directions clearly and concisely
- Must be able to supervise and work well with others
- Attention to detail
- Ability to communicate well with others

Working conditions: Generally outdoors with some indoors, Monday through Friday unless otherwise specified.

Must be able to lift 20 pounds, walk moderate distances, and work well with others

Job contingent on satisfactory passing a background security check

To apply, send a cover letter, resume, and three references to Jill Thomas at employment@musnaz.org.

Email is the preferred method of application submission. If you are not able to submit your application via email, please call Jill Thomas at 928-774-5211, Ext. 203 to receive additional instructions for application submission.

Deadline for application materials: January 26, 2018

Position starts: June 4, 2018

Position ends: July 27, 2018

The Museum of Northern Arizona is an Equal Opportunity Employer.