



Holiday Market 2019

We cordially invite you to join us for the 4th Annual Native Art Market on **Saturday, December 7th from 10am - 5pm, & Sunday, December 8th 2019 from 12pm – 5pm.**

- Artists are welcome to apply for one of 25 available booth spaces.
- Each booth space includes one six-foot table and two chairs.
- All displayed artwork must be for sale and approved for inclusion.
- MNA encourages artists to offer a wide variety of price points.
- Commercially-made items – t-shirts, mugs, printed items – are not permissible unless they are your own design.
- Refund Policy: If the withdrawal is made 60 days or more prior to the first day of the event, the vendor will receive a 50% refund on the booth fee; if it is made 59 days or less from the first day of the event, no refunds are available as all funds are committed to event production, promotion, and marketing. All refund requests must be made in writing and received by our office via email or mail. Please site reason for withdrawal.

Please Note

Effective January 2017, the State of Arizona took over the administration and collection of all Transaction Privilege Tax (TPT) for all Arizona cities. All vendors wishing to do business in Arizona must now apply through the state to obtain a state TPT license, one for each municipality it wishes to do business in.

To help offset the cost of licensing with the state, MNA has lowered booth fees for its 2018 festivals and the museum is also no longer required to collect the City of Flagstaff \$15 Special Event TPT fee from each artist as it has in previous years.

We have been told it can take several weeks for the state to process an application, so we encourage you to apply well in advance of your festival if you do not already have a state issued TPT license which includes the city of Flagstaff. Your TPT application must be filed with the State of Arizona, **not** sent back to MNA with your festival application.

Both the state and the City of Flagstaff have the right to audit an event to check for proper licensing of vendors, so we encourage you to have your license with you at your booth during the festival weekend.

Additional information can be found on the State of Arizona Department of Revenue website [www.azdor.gov/TransactionPrivilegeTax\(TPT\)](http://www.azdor.gov/TransactionPrivilegeTax(TPT))

Please Include

- Completed application form
- Artist's statement and/or biography
- Signed photo release (see page 2)
- Three photos per medium of your most recent work (electronic images accepted)
- Stamped and self-addressed envelope if you would like your images returned
- Copy of your tribal enrollment card or a copy your tribal enrollment (CIB) (per 1990 Indian Arts and Crafts Act).
- Payment for booth fee including:**
 - Booth Payment fee \$100 per booth
 - \$25 nonrefundable application fee per artist

RETURN PAGE 2 TO:

Public Programs

Museum of Northern Arizona

3101 N. Fort Valley Road, Flagstaff, AZ 86001

For more information, call the Public Program office at 928.774.5211, ext. 217, or email Amelia George at ageorge@musnaz.org

Holiday Market Booth Application

Each individual artist (including youth 16 and under) must fill out an application:

(Office use only)
 Date Received:

Name: _____

Tribal affiliation and ID Number: _____

Address: _____

Phone Number/s: _____

Email: _____

Arizona Tax License No.: _____

(Call 1 (800) 843.7196 for more information)

Artwork/medium to be sold: _____

YES, I would like an electrical outlet (Extension cords and lamps must be provided by artist)

YES, I am sharing this booth with (limit 1): _____
 (Each individual artist must fill out an application)

BOOTH FEE PAYMENT

Incomplete applications and payments will not be processed

Booth Fee	Price	Total
Booth Fee One 6-foot table, two chairs	\$100 Single \$150 Shared	\$
Application Fee <i>(Non-Refundable)</i>	\$25 PER ARTIST	\$
		TOTAL
		\$
Return Page 2 to: Heritage Program/ NA Heritage Month Museum of Northern Arizona 3101 North Fort Valley Road Flagstaff, AZ 86001	Make payable to: Museum of Northern Arizona <b style="color: red;">NO CREDIT CARDS/PERSONAL CHECKS ACCEPTED	Payment: <input type="checkbox"/> Cashier's Check <input type="checkbox"/> Money Order <input type="checkbox"/> Cash

Photo/Video Release

I authorize photographers for MNA to take photographs of me or videotape me and/or my artwork during the Native American Heritage Month Art Market for any purpose the Museum, a nonprofit corporation, deems necessary and appropriate for use in publicity, publication, promotion, and/or advertising, with or without individual name(s), and for the Museum to copyright these photographs or videotapes if it so desires. I am the artist (or a representative of the artist), of legal age, and have the right to enter into a contract in this matter. I have read this authorization and release, and understand its contents.

Signature _____ Date _____

I DO NOT give permission for me or my work to be videotaped or photographed.

Signature _____ Date _____

Business Use Only

Artist Name: _____

Application Fee: \$ _____

_____ Money Order

Booth Fee: \$ _____

_____ Cash

Total: \$ _____

_____ Cashier's Check

Application date received _____ by _____