

Winter Market 2019

We cordially invite you to join us for the Annual Winter Art Market on **Saturday, December 7th from 10am - 5pm, & Sunday, December 8th 2019 from 12pm – 5pm.**

- Artists are welcome to apply for one of 20 available booth spaces.
- Each booth space includes one six-foot table and two chairs.
- All displayed artwork must be for sale and approved for inclusion.
- MNA encourages artists to offer a wide variety of price points.
- All work must be your own design. Resale or commercially made items such as mass produced – t-shirts, mugs, printed items, or jewelry – are not permissible.
- Refund Policy: If the withdrawal is made 60 days or more prior to the first day of the event, the vendor will receive a 50% refund on the booth fee; if it is made 59 days or less from the first day of the event, no refunds are available as all funds are committed to event production, promotion, and marketing. All refund requests must be made in writing and received by our office via email or mail. Please site reason for withdrawal.

Please Note

All vendors wishing to do business in Arizona must apply through the state to obtain a state TPT license.

We have been told it can take several weeks for the state to process an application, so we encourage you to apply well in advance of the event if you do not already have a state issued TPT license which includes the city of Flagstaff. Your TPT application must be filed with the State of Arizona, **not** sent back to MNA with your festival application.

Both the state and the City of Flagstaff have the right to audit an event to check for proper licensing of vendors, so we encourage you to have your license with you at your booth during the festival weekend.

Additional information can be found on the State of Arizona Department of Revenue website

<https://www.aztaxes.gov/Home/WelcomeRegister>

RETURN APPLICATION TO:

Public Programs

Museum of Northern Arizona

3101 N. Fort Valley Road, Flagstaff, AZ 86001

OR email full application to ageorge@musnaz.org / ddescheny@musnaz.org

Please Include the following:

- ☐ Completed application form
- ☐ Artist's statement and/or biography
- ☐ Signed Application (see page 3)
- ☐ Three photos per medium of your most recent work (electronic images accepted)
- ☐ Stamped and self-addressed envelope *if* you would like your images returned
- ☐ Copy of your tribal enrollment card or a copy your tribal enrollment (CIB) (per 1990 Indian Arts and Crafts Act).
- ☐ **Payment for booth fee including:**
 - Booth Payment fee \$100 per booth
 - \$25 nonrefundable application fee per artist

Winter Market Booth Application

Each individual artist (including youth 16 and under) must fill out an application:

(Office use only)
Date Received:

Name:

Tribal affiliation and ID Number:

Address:

Phone Number/s:

Email:

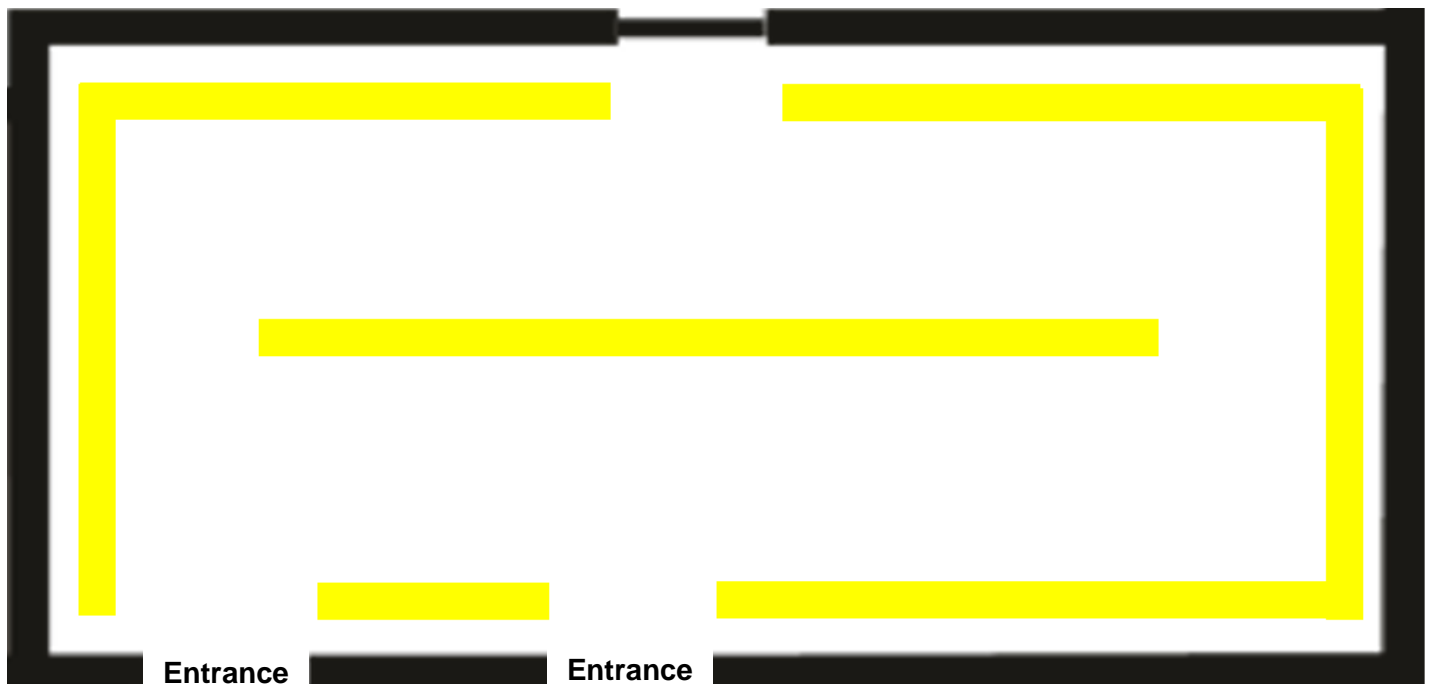
Arizona Tax License No.:

(Call 1 (800) 843.7196 for more information)

Artwork/medium to be sold: _____

☐ **YES**, I am sharing this booth with (limit 1): _____
(Each individual artist must fill out an application)

Use an "X" to indicate your preferred location on the map below. Booth requests will be assigned based on availability and the order in which they are received.



WINTER MARKET BOOTH FEE PAYMENT

Incomplete applications and payments will not be processed

Name: _____

Booth Fee	Price	Total
Booth Fee (Through November 22 nd , 2019) One 6-foot table, two chairs	\$100 Single \$150 Shared	\$
Application Fee (Non-Refundable)	\$25 PER ARTIST	\$
		TOTAL \$
Return Page 2 to: Public Programs Museum of Northern Arizona 3101 North Fort Valley Road Flagstaff, AZ 86001	Make payable to: Museum of Northern Arizona NO CREDIT CARDS/PERSONAL CHECKS ACCEPTED	Payment: <input type="checkbox"/> Cashier's Check <input type="checkbox"/> Money Order <input type="checkbox"/> Cash

Signature Required:

By signing this document, I acknowledge that I have read and agreed to uphold the policies outlined in this application and understand that this does not guarantee my acceptance into the festival. By participating in this event I authorize the Museum of Northern Arizona to take photos of me and my work for marketing and archival purposes. I am the artist (or a representative of the artist), of legal age, and have the right to enter into a contract in this matter. I have read this authorization and release, and understand its contents.

Applicants Signature: _____ **Date:** _____

For MNA Office Use Only

Artist Name: _____

Application Fee: \$ _____
 Booth Fee: \$ _____
 Extras: \$ _____
 Total: \$ _____

- ☐ Cashier's Check
☐ Money Order
☐ Cash

Date Received: _____