



MUSEUM of
NORTHERN
ARIZONA

Celebrating the Colorado Plateau

Welcome Navajo Festival Artists!

We invite you to apply for the **71st Annual Navajo Festival of Arts & Culture** at the Museum of Northern Arizona (MNA). This year's festival will be held August 7-9, 2020.

Reminder: The Museum Shop will be accepting consigned items from Monday, August 3rd through Thursday, August 6th at 5 pm for sale during the festival. Questions? Call the Museum Shop Manager at 928.774.5213, ext. 238. **Consigned items are not eligible for the juried competition.**

Important Dates

Now – June 5: Early Bird Discount	\$200 Single artist booth fee \$300 Shared booth fee (one table only)
June 6 – July 10	\$225 Single Artist booth fee \$350 Shared booth fee (one table only)
July 11 – 24: Late Fees Applied	\$300 Single artist booth fee \$475 Shared booth fee (one table only)
August 6 – 12 pm (AZ time)	Juried Art Competition
August 7 – 2 pm	Booth Set Up
August 7 – 6 to 8 pm	Member Preview & Silent Auction
August 8 – 10 am to 5 pm	Festival Day One
August 9 – 10 am to 5 pm	Festival Day Two

Please Include

- ☐ Completed application form
- ☐ Artist's statement and/or biography
- ☐ Signed photo release (see page 4)
- ☐ Three photos per medium of your most recent work (electronic images accepted)
- ☐ Stamped and self-addressed envelope if you would like your images returned
- ☐ Copy of your tribal enrollment card or a copy of a letter from your tribe or agency on official letterhead and signed by a senior tribal official or enrollment specialist, clearly verifying your enrollment (per 1990 Indian Arts and Crafts Act).
- ☐ **Payment for booth fee including:**
 - ☐ Booth Payment fee (based on date mailed)
 - ☐ \$25 nonrefundable application fee per artist

Return pages 3–4 to:

Heritage Program/Navajo Festival
Museum of Northern Arizona
3101 North Fort Valley Road
Flagstaff, AZ 86001

Important Notice:

All vendors wishing to do business in Arizona must apply through the state to obtain a state TPT license. We have been told it can take several weeks for the state to process an application, so we encourage you to apply well in advance of the event if you do not already have a state issued TPT license which includes the city of Flagstaff. Your TPT application must be filed with the State of Arizona, **not** sent back to MNA with your festival application. Both the state and the City of Flagstaff have the right to audit an event to check for proper licensing of vendors, so we encourage you to have your license with you at your booth during the festival weekend. Additional information can be found on the State of Arizona Department of Revenue website <https://www.aztaxes.gov/Home/WelcomeRegister>

Booth Information

- Each artist must submit a completed application. Each artist is responsible for paying a \$25 application fee and for separately applying for their own Arizona TPT License (please see included letter for more information). Children 17 and under do not pay fees, but need to fill out an application for MNA records. **Full payment is due with application.**
- Booth Spaces
 - MNA will provide one six-foot table and two chairs for each booth space (including shared spaces). Additional tables (limit one per booth) and chairs may be rented (\$10 for a table, \$2 per chair).
 - Booths (one 6-foot table with 2 chairs) will be assigned on a first-come, first-served basis. Please mark on the map your preferred location (see page 3). Booth assignments subject to availability.
 - Museum volunteers will be available to provide up to 20-minute breaks.
 - All displayed artwork must be for sale and approved for inclusion.
 - **Oversized displays or racks may be charged an additional fee.** Please call the office for details.
 - **Exhibitor booths must be set up for the Member Preview by 4 pm on Friday, August, 7.**
 - **Exhibitor booths will open from 10 am to 5 pm on Saturday, August 8 and Sunday, August 9.**
- Shared Booths
 - You may share your booth with only one other selling artist.
 - If sharing a booth, indicate on your application who you are sharing with and how fees are being split/shared.
 - Each artist in a shared booth is responsible for submitting their own application and applying for their own Arizona TPT License.
- A full refund (minus the application fee) is available only if cancelation is submitted in writing 30 days prior to the Festival. No refunds will be issued for cancelations made after 29 days or sooner to the Festival date.

General Festival Information

- This is a juried festival and recent photos of artwork (3 of each medium entered) are required.
- All applications will be held to standards and regulations established by the Indian Arts and Crafts Board.
- All displayed artwork must be for sale and approved for inclusion.
- MNA encourages artists to offer a wide variety of price points.

Awards

- The Museum of Northern Arizona “Awards of Excellence” competition is open to any artist accepted into the festival. Each artist may submit up to three items into the competition. More than \$4,000 in prize money and ribbons will be awarded at each festival. Categories include: Best of Show, Fine Art, Youth Art, Emerging Artist, the MNA Spirit Award, and many more. **Items for the competition may be dropped off on Thursday, August 6, at 12 pm (AZ time).** No items will be accepted after 12 pm.
 - Jewelry must be handmade of natural materials and must comply with the applicable federal and state regulations regarding natural materials. Acceptable commercial findings include cones, clasps, hooks/eyes, earring backs, bolo backs, pin backs, tiger tail, and fox tail. Commercially strung pieces will not be accepted.
 - Commercially-made items – t-shirts, mugs, printed items – are not permissible unless they are the artist's original design.
 - Both traditionally-fired and kiln-fired pottery are accepted, but kiln-fired work must be labeled. Slip cast and commercial green ware will not be accepted.
 - Up to three pieces will be accepted between **9am-12pm on Thursday, August 6, 2018**
 - **No art will be accepted for judging after 12 pm (AZ time)**

Silent Auction

- Donating a piece of your work to the Member Preview & Silent Auction is a great way to have your work noticed. On **Friday, August 7, from 6-8 pm**, more than 300 people will attend the preview, and the money raised supports the Navajo Festival Awards of Excellence. Silent auction donations are accepted from all artists before 6 pm on Friday, August 7. If you are interested in making a donation to the silent auction, please indicate so on page 3 of the application. Thank you for considering this opportunity.

For more information, call the Heritage Program office at 928.774.5211, ext. 217, or email Amelia George at ageorge@musnaz.org



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(MNA Office use only)
Date Received:

Navajo Festival Booth Application

Each individual artist (including youth 16 and under) must fill out an application.

Name: _____

Tribal ID Number: _____ Tax ID #: _____

Address: _____

Phone Number/s: _____ Email: _____

Artwork/medium to be sold: _____

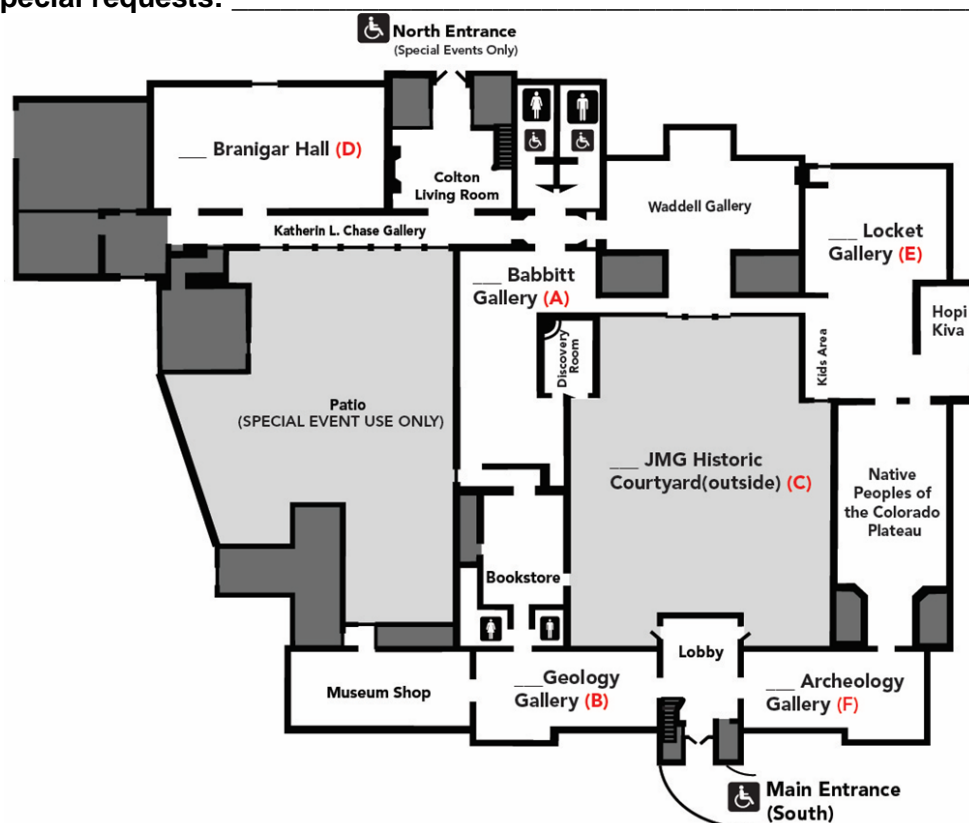
☐ YES, I will donate an item to the Member Preview auction

☐ YES, I am sharing this booth with (limit 1): _____
(Each individual artist must fill out an application)

Number your choices for booth space 1-4 on the map below (#1 being your top choice). Booth requests will be assigned based on availability and the order in which they are received.

Note: Food/beverages are not allowed in any of the Galleries.

Please note any special requests: _____



Navajo Festival Booth Fee Payment

Incomplete applications and payments will not be processed.

Name: _____

Booth Fee*	Price	Total
Post marked by June 5, 2020	\$200 Single \$300 Shared (Early Bird discount included)	\$
Post marked June 6-July 10, 2020	\$225 Single \$350 Shared	\$
Post marked July 11-24, 2020 Late applications will only be considered if received before June 24	\$300 Single \$475 Shared (Late fee included)	\$
Application fee (non-refundable)	\$25 per artist	\$
Extra Table (6 foot)	\$10 each	\$
Extra Chair	\$2 each	\$
*Booth fee includes one 6-foot table and 2 chairs		Total \$ _____ (Application + Booth Fees)
Return pages 3-4 to: Heritage Program/Navajo Festival Museum of Northern Arizona 3101 North Fort Valley Road Flagstaff, AZ 86001	Payable to: Museum of Northern Arizona NO CREDIT CARDS OR PERSONAL CHECKS ACCEPTED	Payment <input type="checkbox"/> Cashier's Check <input type="checkbox"/> Money Order <input type="checkbox"/> Cash

Signature Required:

By signing this document, I acknowledge that I have read and agreed to uphold the policies outlined in this application and understand that this does not guarantee my acceptance into the festival. By participating in this event I authorize the Museum of Northern Arizona to take photos of me and my work for marketing and archival purposes. I am the artist (or a representative of the artist), of legal age, and have the right to enter into a contract in this matter. I have read this authorization and release, and understand its contents.

Applicants Signature: _____ Date: _____

Applications will not be accepted unless signed

Artist Name: _____

For MNA Office Use Only

Application Fee \$ _____
Booth Fee: \$ _____
Total: \$ _____

_____ Cashier's Check
_____ Money Order
_____ Cash

Application date received _____ by _____